

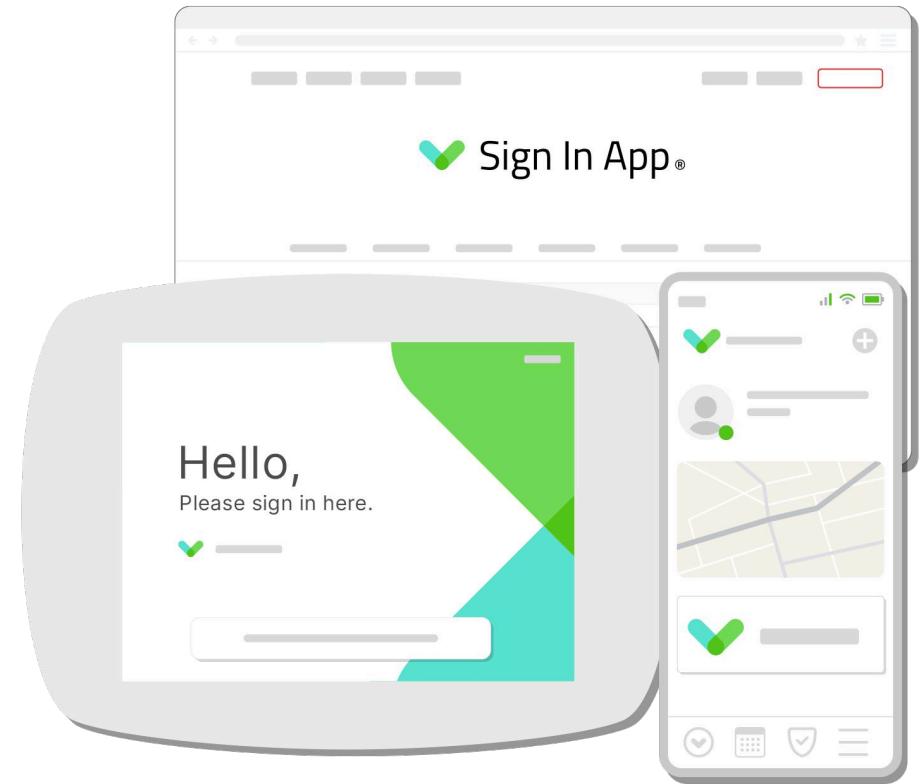


# Smart solutions for a safer workplace

Visitor management solutions that  
reduce risk and enhance safety

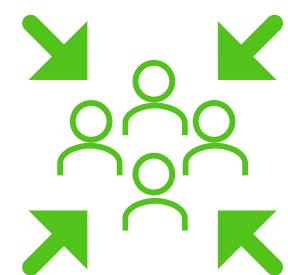
# Flexible tools, built for the modern workplace

-  Visitor management
-  Employee and contractor sign in
-  Appointment scheduling
-  Desk and meeting room booking



## Safety+ included as standard

Safety always comes first. We provide tools to help our community maintain safety for guests and employees in the ever-changing workspace.



# Safe and secure visitor management

Replace outdated paper processes and keep your guests safe with a seamless sign in process that can be customized to your needs.



- Pre-register guests
- Take photos & print custom badges
- Be notified when visitors arrive
- Share important safety information
- Ask health & safety questions
- Manage your entry requirements



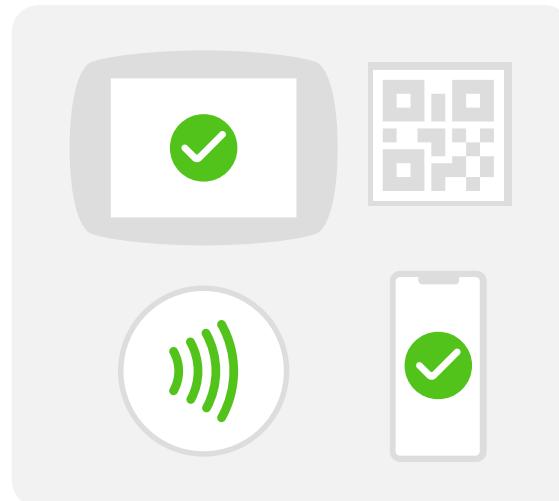
Streamlines the process of visitor management with a comprehensive range of features designed to ensure we have the information we need for security, health and safety and monitoring.



Alan J, Principal

# Employee and contractor sign in

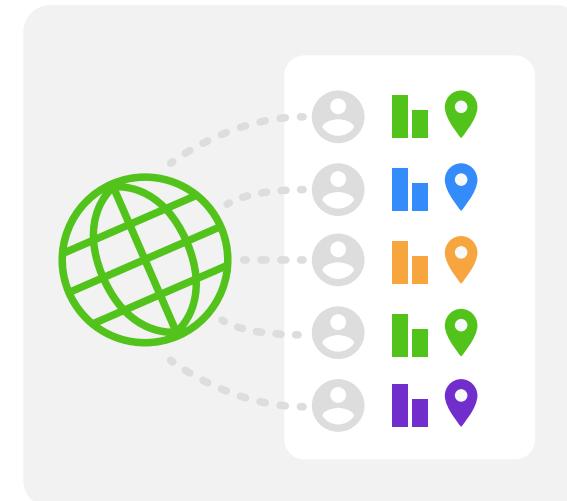
Sign In App makes managing the distributed workforce easy. Transform the sign in experience and allow your team to sign in wherever they work. Ensure safety, control access and keep a record of agreed terms and policies.



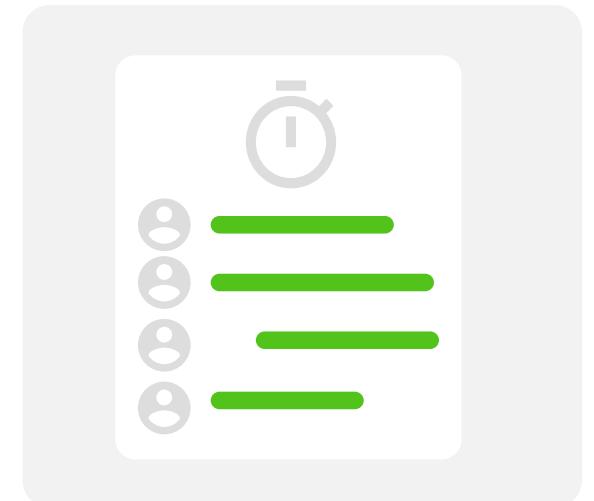
Sign in quickly from an iPad, smartphone, QR code or RFID.



Allow employees to sign in on-site and remotely.



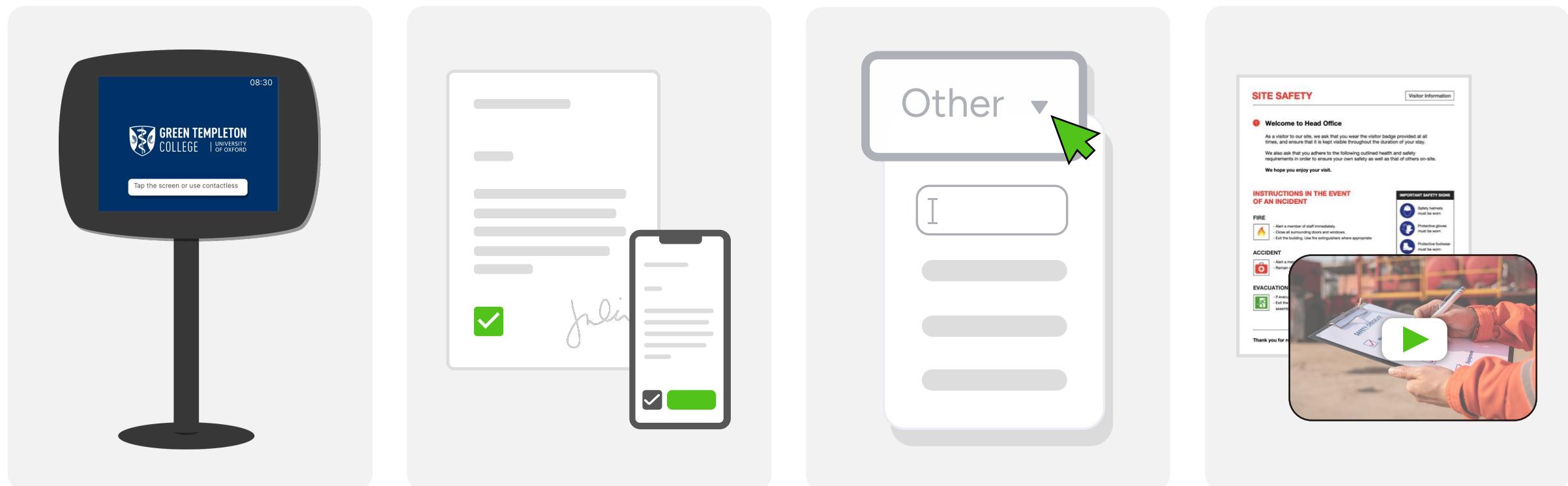
Maintain a global staff list for seamless sign in across sites.



Produce timesheet reports and ensure employee safety.

# Customise the sign in process for each group

Sign In App gives you the flexibility to customize the process for each type of visitor. Engage your visitors and employees with a branded home screen, video content, PDF documents and more. Collect the data you need with custom fields and ensure important health & safety notices, NDA's and policies are read & accepted.

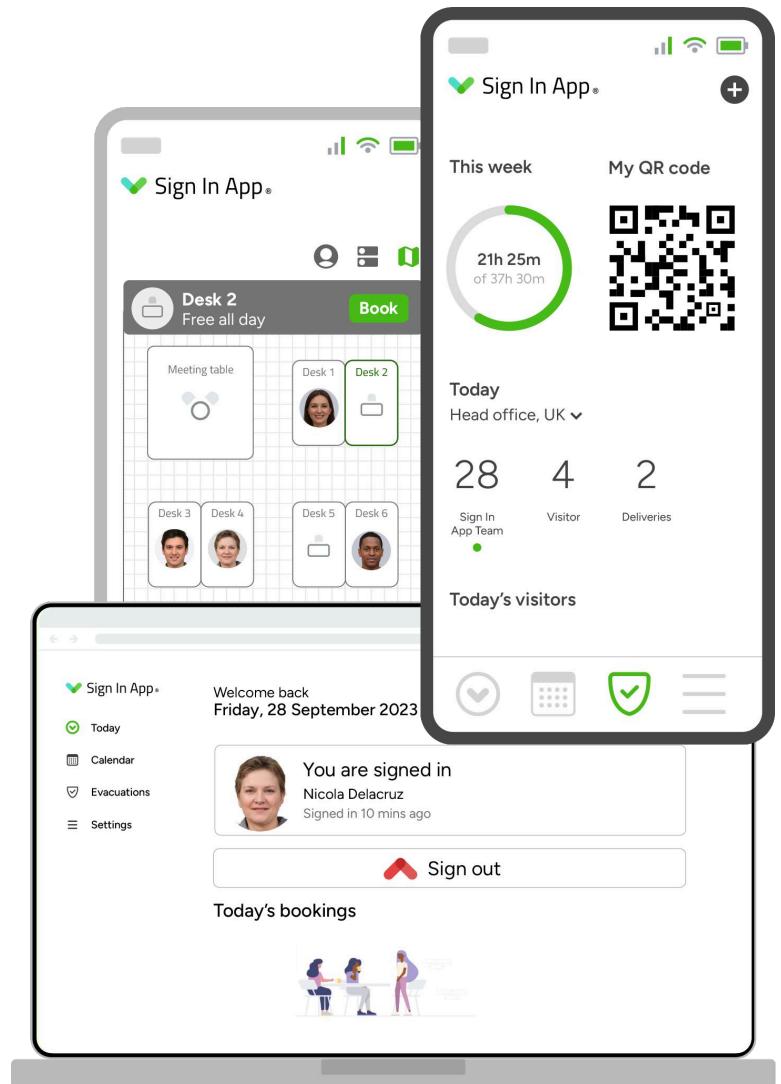


# Free companion app for employees

Available on iOS, Android and as a web-based application.

Enable your employees to sign in from anywhere straight from their smartphone. Sign in, join shared evacuations reports, pre-register guests and book desks & meeting rooms.

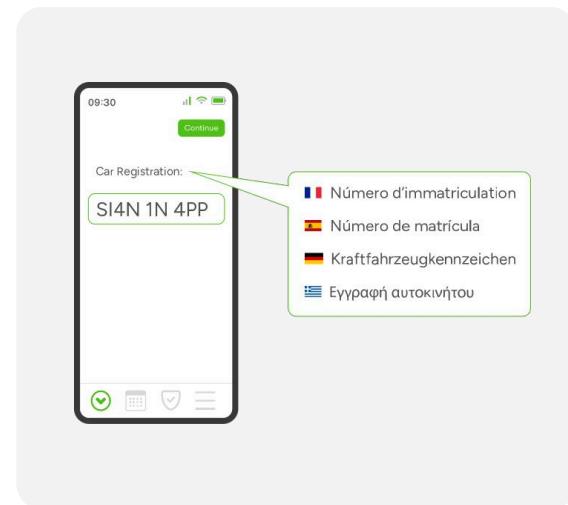
- Sign in on site or remotely
- Auto sign in when you arrive on site BETA
- Create and join shared evacuation reports
- View sign in history and hours
- Book desks and meeting rooms with Spaces ADD-ON



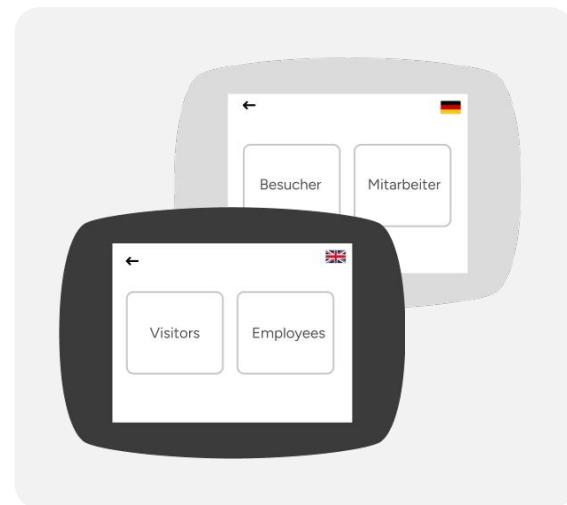
# An end-to-end multilingual experience



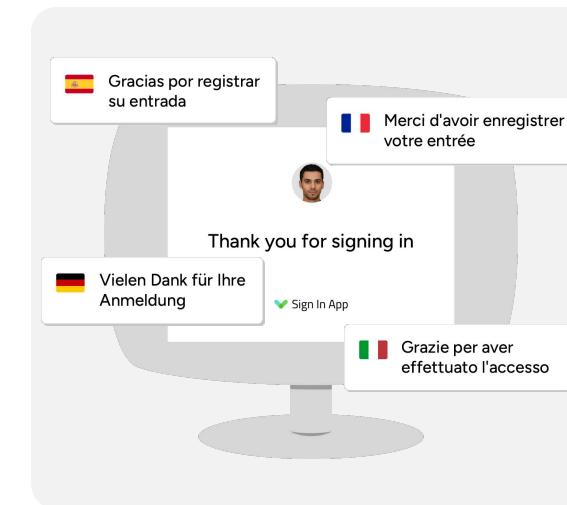
Greet your visitors in their native language and ensure your employees have a seamless experience with translations across the portal, iPad app and Companion app. You can add translations for all aspects of the sign in process, making it even easier for visitors to use the solution, no matter their preferred language.



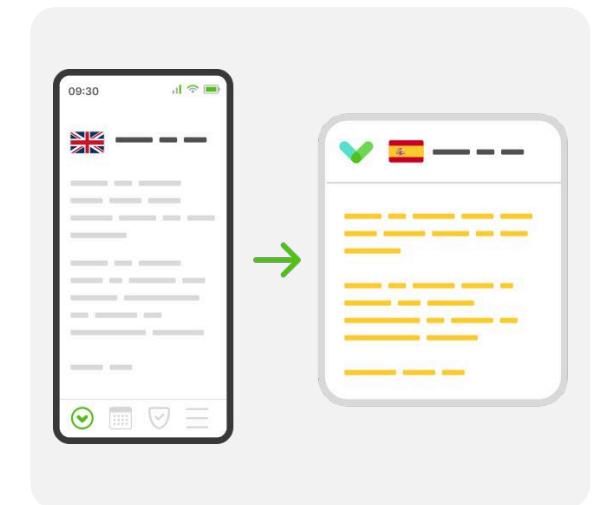
Custom fields



Group names



Welcome message

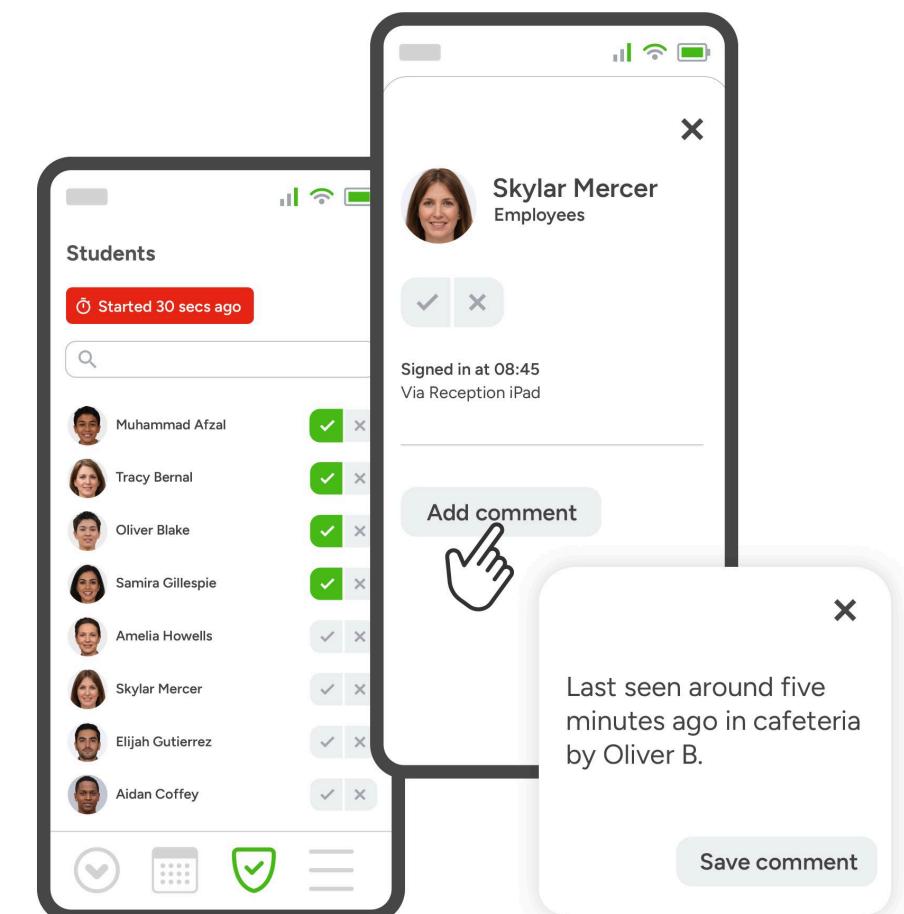


Policies & messages

# Always be prepared for emergencies

Ensuring your evacuation report is an accurate reflection of everyone on site is critically important. By signing everyone in via Sign In App, you will always have an accurate, real-time evacuation list on-hand when and where you need it, on any mobile device.

- Access from anywhere, on any device
- Timed roll calls shared across devices
- Add comments in real time
- Manage evacuation points
- Review past evacuations

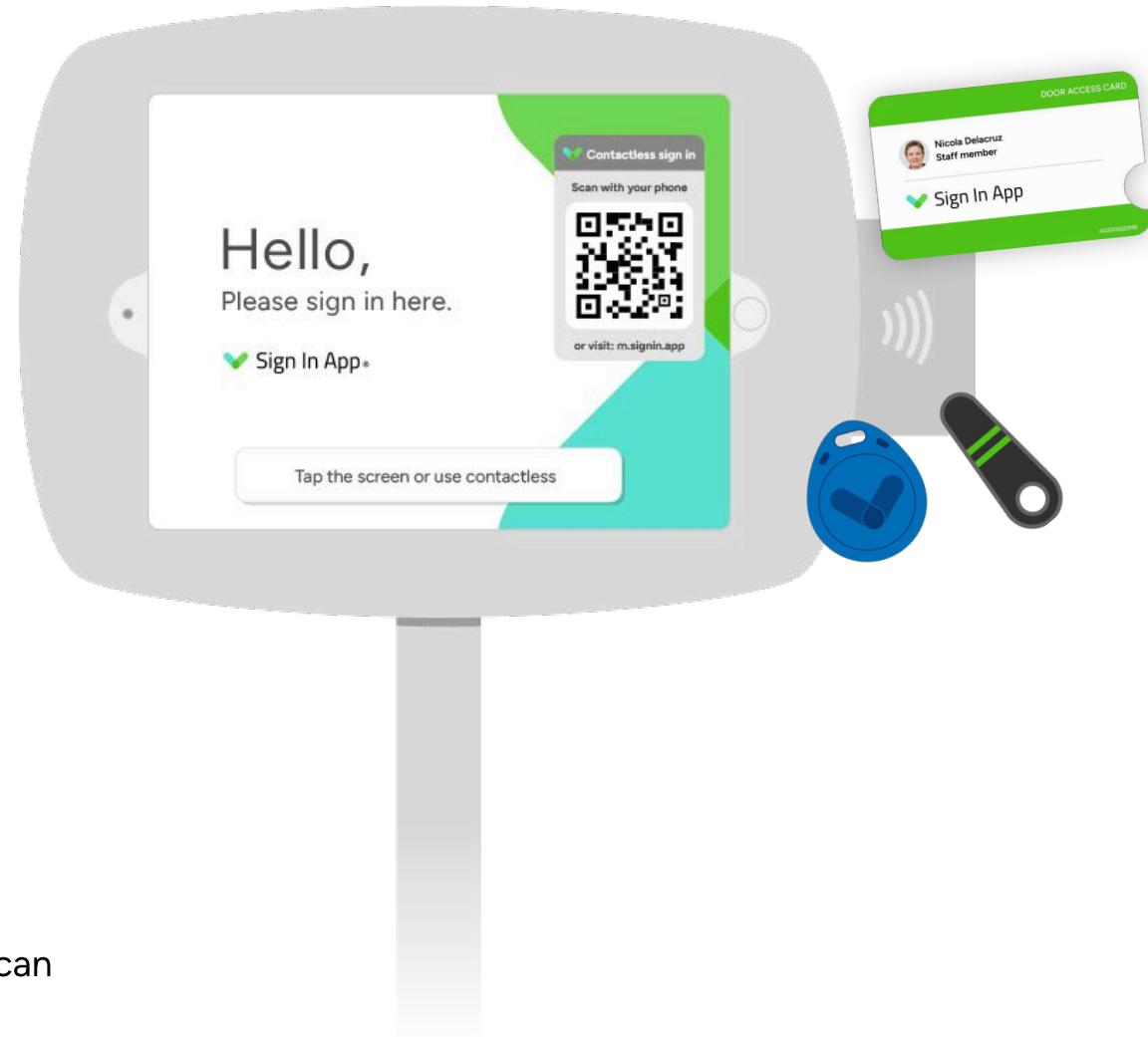


# Sign in with your door access cards and fobs

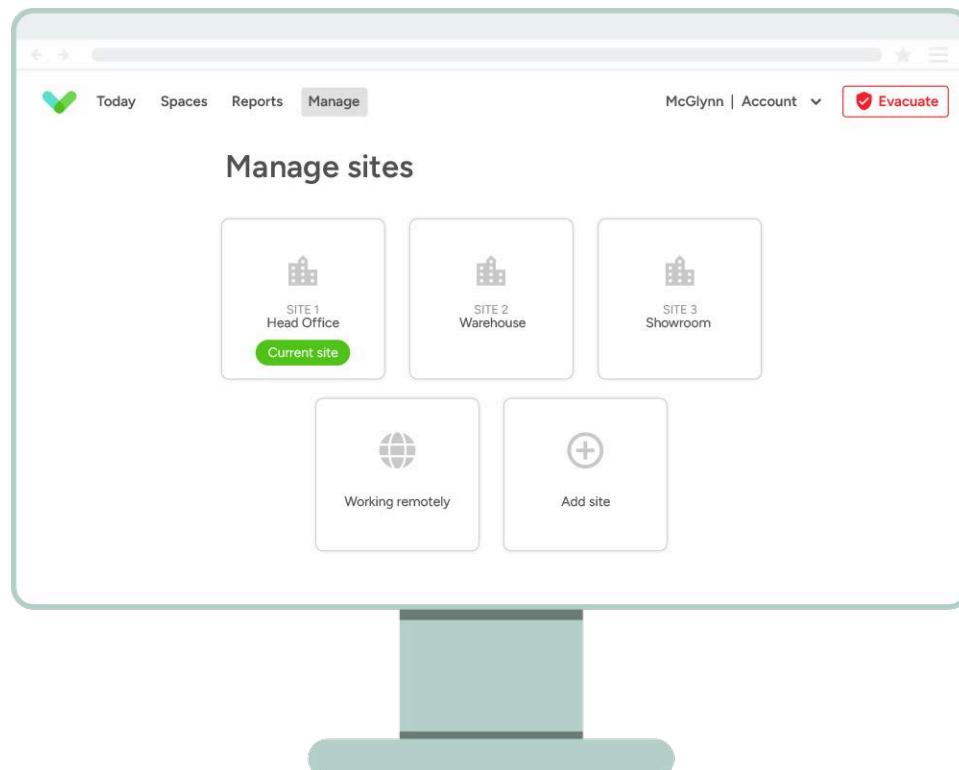
With Sign In App Tap, employees can easily and securely sign in and out in just one tap; simplifying the process and saving time for you and your team.

- Compatible with almost all RFID tags
- Connects via Bluetooth BLE
- Attached to our enclosures
- Simple upgrade for \$325\*

\*\$325 one-off fee when purchased with a compatible stand, or existing stand can be upgraded with the new back plate for just \$40.



# Powerful multi-site management in one easy-to-use portal



Sign In App's easy-to-use online portal gives you access to your visitor history, evacuation list and site settings from a desktop or laptop. Manage who can see each site and customise the sign in experience, tailoring it to each visitor group or location.



Our experience with the team has been 5 star - nothing is too much trouble. We currently have 32 sites using Sign In App.

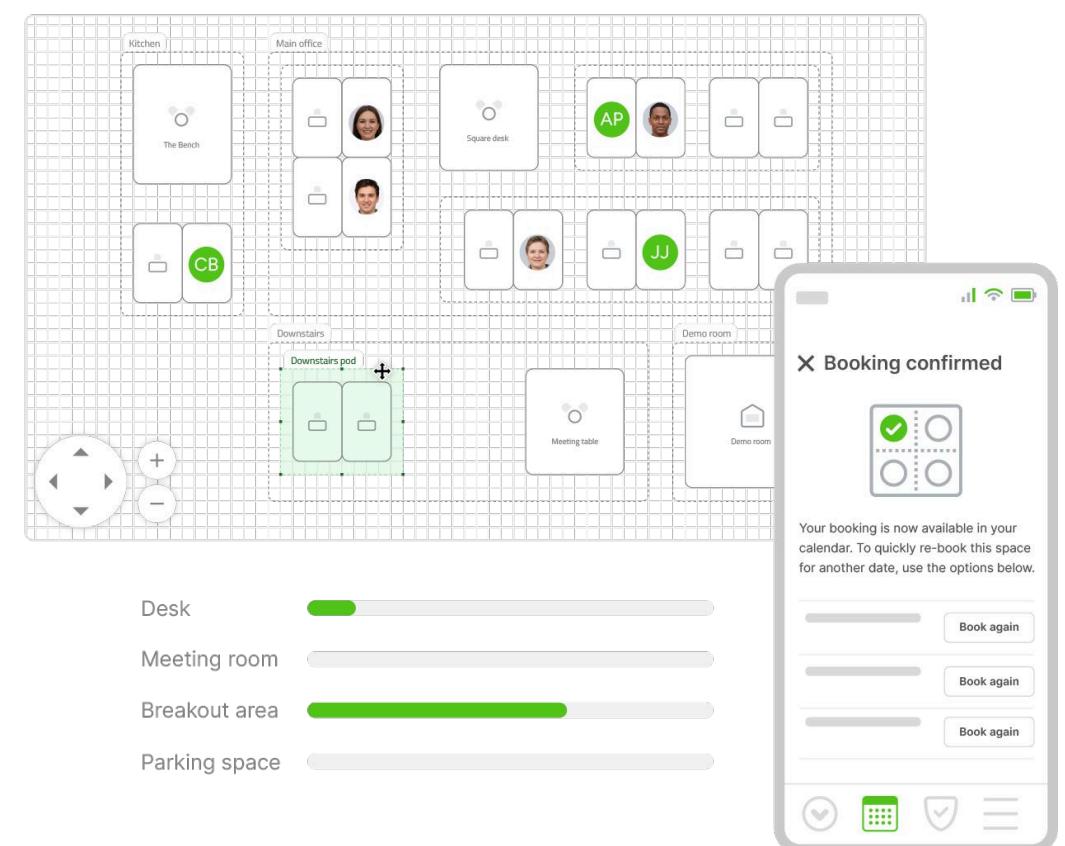


Louise Schooley, Somerset Care

# The smart way to book desks and meeting rooms

Embrace the hybrid workforce and manage capacity with Spaces - the smart and flexible desk and meeting room booking add-on for Sign In App.

- Make any space bookable
- Reserve spaces from your phone
- Recreate layout or upload a floor plan

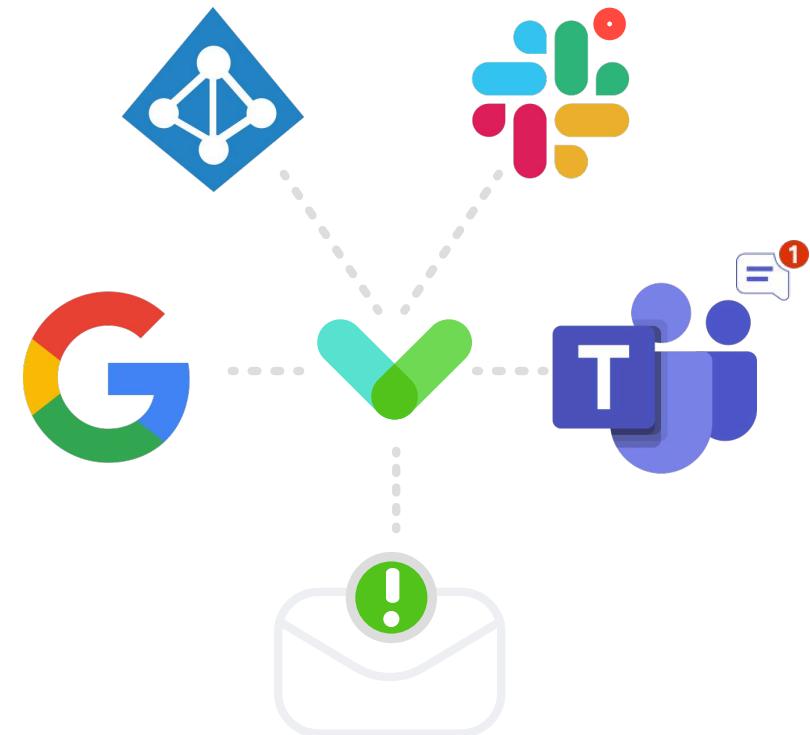


Spaces is an add-on solution available in our Enhanced and Pro plans.

# Intelligent integrations to keep your data in sync

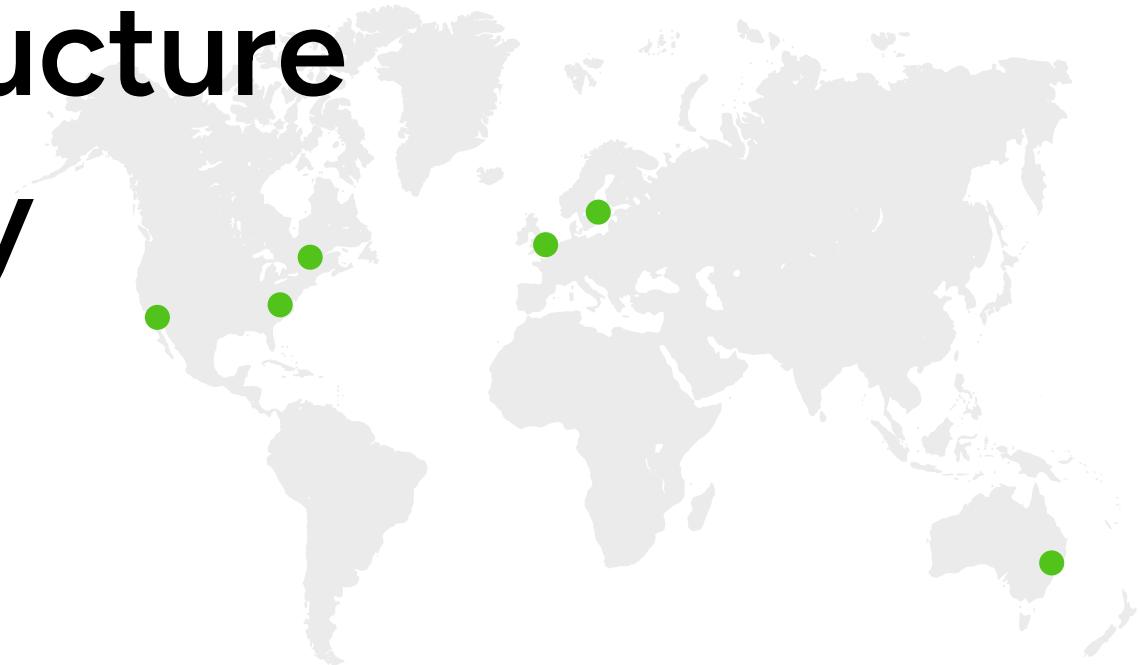
Sync directly with your existing Azure Active Directory and Google Workspace to automatically keep employee data in sync to make it easy to accurately record sign in activity on your site. Our notification tools can also hook into your MS Teams and Slack channels and direct messages.

- Simple authentication process
- Trigger webhooks on sign in/out
- Build custom reports and dashboards
- SSO for portal users

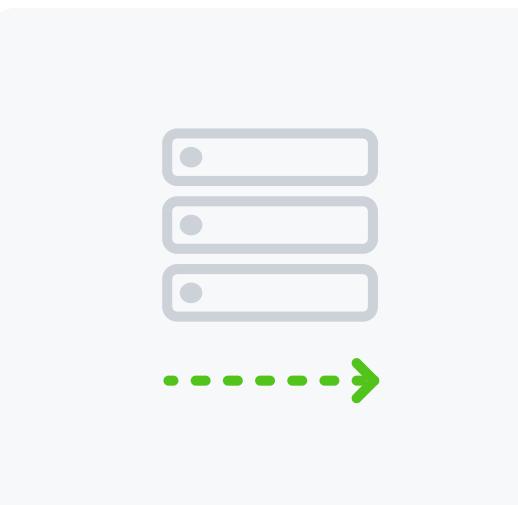


# A secure, global infrastructure built around data privacy

Sign In App is committed to ensuring the security of your data. We are GDPR compliant and ISO27001 certified for Information Security Management.



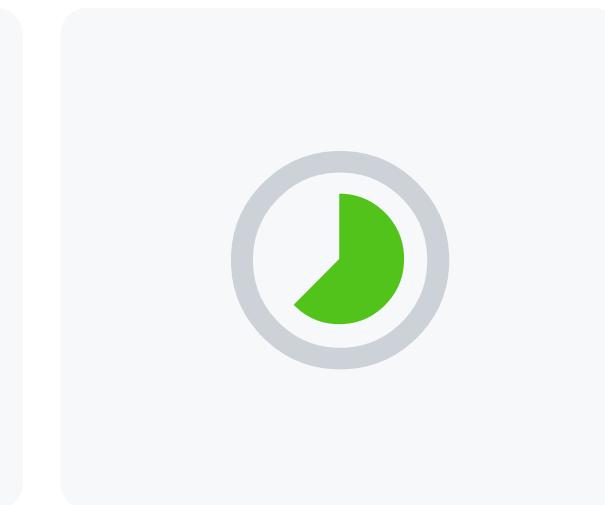
Data retention options built in for total control of your data.



Auto-scaling infrastructure hosted in Tier 4 data centres.



Choose to store your data in one of six global regions.

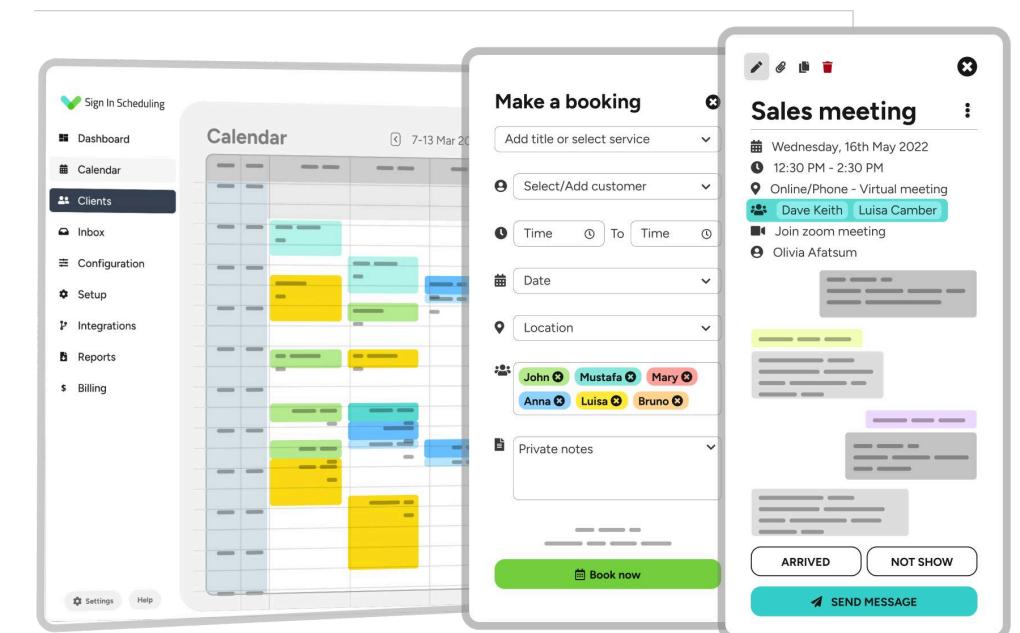


Built for high availability - 99.99% uptime in 2021.

# Secure and scalable appointment scheduling

Start the visitor experience long before their visit with customizable appointment scheduling that works seamlessly with your visitor management process and reduces admin time.

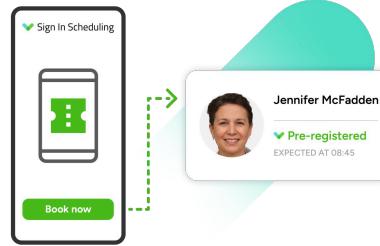
- Reduce no-shows by up to 90%
- 100% secure and compliant
- Automated messages and reminders
- Manage multiple sites from one central portal



 Scheduling

Scheduling is an add-on solution available in our Enhanced and Pro plans.

# Scheduling



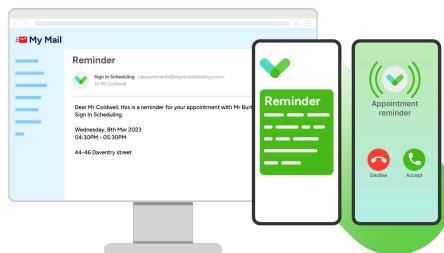
## Automatic pre-registrations

Once an appointment is booked, your visitor will be pre-registered in Sign In App for seamless sign in.



## Fully customisable

Sign In Scheduling can be customised to suit your needs and you can add your branding to booking pages.



## Accessible to all

Fully accessible appointment booking that's WCAG certified and available across channels.



## Data insights that drive change

Understand availability, get true insights into business performance and identify no-shows before it's too late.

# Flexible timekeeping for the way you work

Transform your visitor management system into a robust timekeeping tool, including working hours, absence reports and time tracking - all without sacrificing safety and compliance.

- Say goodbye to manual spreadsheets and paperwork
- Know when employees are scheduled to work
- Improve working hours accuracy for payroll
- Reduce the cost of unscheduled absenteeism



 Time & Attendance

Time & Attendance is an add-on solution available in our Enhanced and Pro plans.

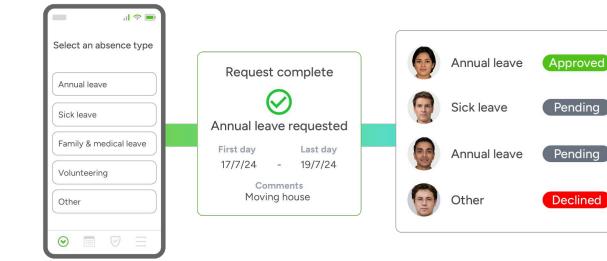


# Time & Attendance



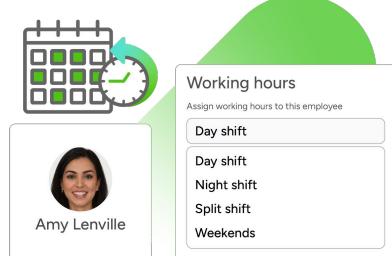
## Know when employees are on the clock

Activity statuses enable you to differentiate time spent working/on breaks/lunch while signed into a physical location.



## Easily manage multiple working patterns

Working Hours enables you to create and assign work patterns, defining fixed/flexible working hours and set break times.



## Absence management made easy

Enable employees to request changes to their working hours and record absences. Review changes and export timesheet reports from the online portal.



## Flexible, advanced reporting

Time & Attendance introduces more customization options for timesheets and advanced export options, providing better compatibility with payroll CSV imports.

# Add an extra layer of safety into your visitor management system

Prevent visitors from further entry if they do not have the required documents and security checks and onboard new employees, uploading the relevant information such as right to work documents and DBS checks.

- Have full control over who can enter
- Easily onboard new employees
- Manage data across multiple sites
- Save time with an automated solution



 **Central Record**

Central Record is an add-on solution available in our Enhanced and Pro plans.



## Central Record



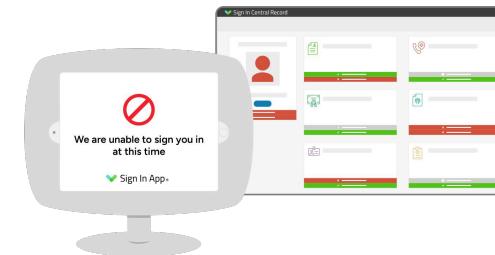
### Gather the insights you need

With custom fields and sections to record all of your employee processes in one place, you can gather insights in one simple solution.



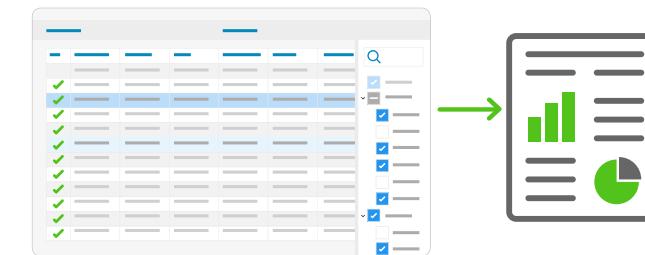
### Enhanced DBS checks

Capture enhanced DBS checks and obtain copies of appropriate Right to Work identify documents from new employees.



### Prevent further entry

Sign In App can reject sign ins if an individual doesn't have the required documents in Sign In Central Record and notifications can be sent for further action.



### Create custom reports

Easily locate team members with the search feature. Custom reports can also be created and exported as a spreadsheet or PDF.

# Included in your site subscription as standard

 Contactless sign in	 Visitor pre-registrations	 Staff & contractor sign in
 Evacuation lists	 Custom data fields	 Companion app
 Video welcome screens	 Messages, NDAs & Policies	 Remote & mobile sign in
 Deliveries	 Questionnaires	 Sign In Point
 Online portal	 Visitor photos	 Manage multiple sites
 Custom badges	 Languages	 Data privacy options
 Notifications	 Events	 Integrations*

Certain integrations incur extra charges. Please see our website for full details.

# Simple, clear pricing

Clear and simple pricing options. Customize your full package with the hardware you need, or get started with a site subscription, it's up to you.

## Core

Get started with just the essentials.

**\$630** per site / year

- ✓ All standard features
- ✓ Email & chat support
- ✓ Unlimited visitors
- ✓ Mobile Companion app
- ✓ Custom fields and messages
- ✓ Contactless sign in options
- ✓ Delivery sign in & notifications
- ✓ Safety+ evacuations

## Enhanced

Unlock premium features and priority support

**\$1,260** per site / year

- ✓ Includes all Core features
- ✓ Onboarding
- ✓ Priority support
- ✓ Spaces - 50 desks
- ✓ Scheduling - 2,400 appointments
- ✓ Time & Attendance - 50 employees
- ✓ Central Record - 50 employees
- ✓ Unlimited SMS

## Pro

For larger workplaces looking for a tailored experience

**\$1,890** per site / year

- ✓ Includes all Core & Enhanced features
- ✓ SSO and user provisioning
- ✓ Bespoke onboarding
- ✓ Account manager & phone support
- ✓ Spaces - 500 desks
- ✓ Scheduling - 9,600 appointments
- ✓ Time & Attendance - 500 employees
- ✓ Central Record - 500 employees
- ✓ Unlimited SMS

SMS notifications cost 7¢ per message.



# Sign In App®

by Sign In Solutions

If you have questions about Sign In App, would like to arrange a demo, or just need some technical support, our customer experience team is here to help.

Call us 855-615-1590 or send us an email to [info@signinapp.com](mailto:info@signinapp.com)

**Start your free 15 day trial at [signinapp.com](http://signinapp.com)**