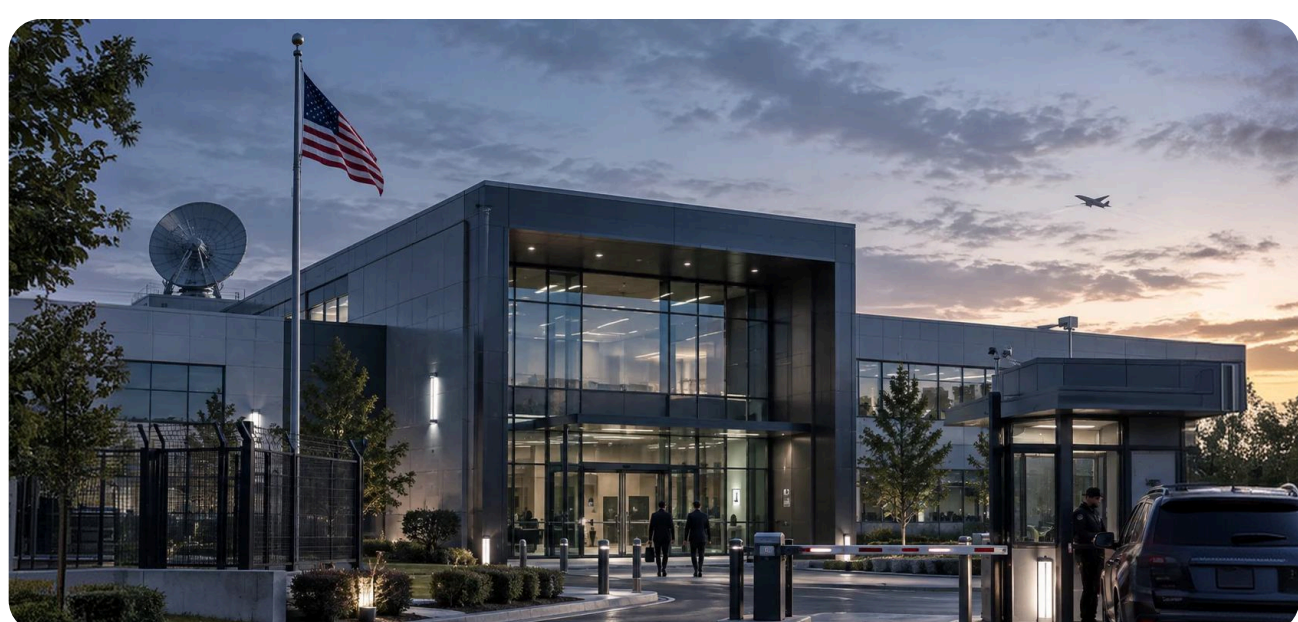




The insider threat program checklist for cleared contractors

A strong insider threat program doesn't depend on one person. ITPSOs, FSOs, ISSMs, and ISSOs all need the same things. Employees have to complete required training and know how to report. Reported information has to reach the right people. And there has to be a clear record of what happened and when. If reporting and training are hard to do, the program has gaps no one can see.

The right compliance system should make it easy for every employee to do their part and give the security team the visibility to act on it.

Use this checklist to evaluate whether a compliance platform can support the reporting and training side of your insider threat program.

01 Workforce reporting



Gives cleared employees a straightforward way to submit required information



Supports structured self-service reporting instead of email or manual forms



Makes reporting expectations clear to employees



Gives security visibility into submitted information



Keeps a record of reporting activity for future reference

02 Insider threat awareness training



Assigns required training to the appropriate employees



Sends reminders to keep training moving



Tracks completion without manual follow-up



Keeps training and completion records alongside personnel information



Shows who still has outstanding training

03 Reporting and review workflows



Turns recurring security processes into defined steps



Routes actions and approvals to the right people across security roles



Tracks progress so the team can see where action is required



Keeps a clear record of completed steps and approvals

04 Records and program visibility



Centralizes relevant industrial security records



Builds auditable records as activity happens



Makes records easier to retrieve when they're needed



Shows what's complete, what's outstanding, and where follow-up is required



Ends the need to reconstruct activity across spreadsheets, inboxes, and separate records

05 Support for cleared operations



Supports NISPOM / 32 CFR Part 117-aligned processes



Gives ITPSOs, FSOs, ISSMs, ISSOs, and cleared employees appropriate ways to interact with the program



Helps create consistent processes across multiple cleared facilities



Gives security leaders more visibility across the program

Built for everyone to do their part.

Sign In App Compliance brings reporting, training, workflows, and audit-ready records together, so every employee can do their part and your security team can keep the insider threat program on track.

Backed by more than a decade of industrial security experience, it's designed around the realities of cleared work.

